

EMIGREAT AB PRIVACY POLICY

Updated January 26, 2023

PRIVACY AND MARKETING POLICY AT EMIGREAT AB

This policy describes how Emigreat AB, 559296-4216, handles your personal data collected in connection with the use of our Platform or through other types of communication between you and Emigreat AB. The purpose of this policy is to ensure that Emigreat handles personal data in accordance with the EU's latest General Data Protection Regulation (GDPR). The policy covers all processing operations where personal data is handled and covers both structured and unstructured data. We ensure and enforce this Privacy Policy by treating the information that our customers entrust to us in a prudent and responsible manner.

What data do we collect?

As a company, we help gather information and later provide that information to the Swedish Migration Agency (Migrationsverket) in order to help both companies and private actors to obtain permits to stay, work or live in Sweden. Emigreat AB collects the following data:

- Personal identification information (name, email address, phone number, etc)
- Personal history information (including work history, educational history, etc)
- Family information (including marital status, your children's personal data, etc)
- Company information (including organization number, financial history, etc)

How do we collect the data?

Emigreat AB collects your personal data directly from you when you use our Platform, visit the website, contact our customer service, or contact us by means including email, phone, and other means of communication. Information about you is collected on these occasions in order for you to enter into agreements and for us to be able to provide our services to you.

In addition to the data we collect from you, we may also collect personal data about you from third parties. We collect information from public registers, such as the Swedish Tax Agency for address updates, to check that we have the correct contact information for you. Emigreat also collects certain personal data via cookies that log how you use our website and thus what content you prefer.

How will we use your data?

Emigreat AB collects your data for the following purposes:

- To supply Migrationsverket with all information needed for them to make a decision about the permit asked for by the client.
- The data may also be used as a basis for market and customer analysis, market research, statistics, business follow-up, and business and method development related to the purchase of our documents and services.
- Enable general customer care and customer service, such as answering questions about our documents and services and correcting incorrect information.
- Improve our customer offerings, such as the development of documents and services.

In order for Emigreat to have the right to collect and process your personal data, there must be a legal basis for each purpose for which the data is processed.

How do we store your data?

We undertake to comply with the GDPR Directive, and applicable Swedish legislation when using and processing your personal data.

We take a variety of security measures to protect your personal information. We use encryption methods to protect sensitive data transmitted over the internet. Only employees who are going to do specific work (such as invoicing or legal advice) will have access to personally identifiable information. The computers/servers used to store personally identifiable information are therefore located in the intended and secure environment in Sweden. We will not share, inform or notify any outside party, not agreed on by the Emigreat AB, of any of the confidential information, if not required due to forced rule and orders of the court. All our employees have signed a non-disclosure agreement.

Emigreat AB will save your personal data for as long as it is necessary to fulfill the purposes for which the data is processed. The length of the retention period thus depends on the purpose for which the data is processed. We may save the data longer if necessary to establish, defend or assert legal claims, e.g. if there is an ongoing dispute or if a report of a crime has been filed with the Police Authority.

The information gathered will be deleted from the service when specifically asked by the client, or by the client's deputy at any time. Otherwise, the information will be stored until we as a company decide to delete or remove it from our servers.

Marketing

Emigreat AB would like to send you information about products and services of ours that we think you might like, as well as those of our partner companies. If you have agreed to receive marketing, you may always opt out at a later date.

You have the right at any time to stop Emigreat AB from contacting you for marketing purposes. If you no longer wish to be contacted for marketing purposes, please contact us.

What are your data protection rights?

Emigreat AB would like to make sure you are fully aware of all your data protection rights. Every user is entitled to the following:

The right to access: You have the right to request Emigreat AB for copies of your personal data. We may charge a small fee for this service.

The right to rectification: You have the right to request that Emigreat AB correct any information that you believe is inaccurate. You also have the right to request Emigreat AB to complete information you believe is incomplete.

The right to erasure: You have the right to request that Emigreat AB erase your personal data, under certain conditions.

The right to restrict processing: You have the right to request that Emigreat AB restrict the processing of your personal data, under certain conditions.

The right to object to processing: You have the right to object to Emigreat AB's processing of your personal data, under certain conditions.

If you make a request, Emigreat AB has one month to respond to you. If you would like to exercise any of these rights, please contact us at hello@emigreat.co.

What are cookies?

Cookies are text files placed on your computer to collect standard Internet log information and visitor behavior information. When you visit our website or Platform, we may collect information from you automatically through cookies or similar technology.

How do we use cookies?

Emigreat AB uses cookies in a range of ways to improve your experience on our website and Platform, including:

- Keeping you signed in
- Understanding how you use our website
- Understanding your behaviors and what services appeal to you

What types of cookies do we use?

There are a number of different types of cookies. Our website and Platform uses:

- **Functionality:** Emigreat AB uses these cookies so that we can recognize you on our website and remember your previously selected preferences. These could include what language you prefer and what location you are in. A mix of first-party and third-party cookies are used.
- **Advertising:** Emigreat AB uses these cookies to collect information about your visit to our website, the content you viewed, the links you followed and information about your browser, device, and your IP address. Emigreat AB sometimes shares some limited aspects of this data with third parties for advertising purposes. We may also share online data collected through cookies with our advertising partners. This means that when you visit another website, you may be shown advertising based on your browsing patterns on our website and Platform.

How to manage cookies

You can set your browser to not accept cookies, please check your browser for instructions on how to remove cookies from your browser. However, in a few cases, some of our website features may not function as a result.

Consent

This basis means that we process your personal data when you have given your explicit consent to our processing. For example, Emigreat obtains your consent to process personal data about allergies when ordering food before events. You have the right to withdraw your consent at any time. The withdrawal of consent shall not affect the lawfulness of processing based on consent before its withdrawal.

Privacy policies of other websites

The Emigreat AB website and Platform contain links to other websites. Our Privacy Policy applies only to our website, so if you click on a link to another website, you should read their privacy policy.

Changes to our privacy policy

Emigreat AB keeps its Privacy Policy under regular review and places updates as necessary.

Contact

Please contact us if you have any questions or concerns about this Privacy Policy, the processing of your personal data, or if you would like to request a register extract to hello@emigreat.co.